

**ECONOMIC DEVELOPMENT ADVISORY COUNCIL MEETING
MARCH 3 & 4, 2004
DEPARTMENT OF COMMERCE
CONFERENCE ROOM 228 (2nd Floor)
HELENA**

AGENDA

WEDNESDAY, MARCH 3, 2004

- 12:00 p.m. Lunch Catered
- 12:10 p.m. Meeting Called to Order – Dave Gibson, Chair
Introductions
Quorum
- 12:15 p.m. Review Draft of August 8, 2003 Meeting Minutes – Dave Gibson
- Discussion
 - Changes
 - Approval
- 12:30 p.m. Certified Regional Development Corporations RFP Process – Quinn Ness
- Program Status
 - RFP Process
 - Questions & Discussion
- 2:45 p.m. Break
- 3:00 p.m. MicroBusiness Finance Program – Ann Desch, SBDC Lead Center Director & Janice Wannebo, MicroBusiness Program Specialist
- Overview of Program
 - Statute
 - Administrative Rules
 - MBDC Organizations (map)
 - Actively Lending State Funds
 - Repaying Development Loan
 - MBDCs With Small RLF
 - 12/31/03 MBDC Quarterly Report
 - MicroBusiness of the Year Award Process
- 5:00 p.m. Recess until Thursday @ 8:30 a.m.

THURSDAY, MARCH 4, 2004

- 8:30 a.m. MicroBusiness of the Year Award Ceremony – Governor Martz
MTAP Business Plan of the Year Ceremony – Governor Martz
- 9:10 a.m. Meeting Called to Order – Dave Gibson, Chair
Role Call (Quorum)
- 9:15 a.m. Legislative Audit Findings – Andy Poole
- Initial Audit in 2000
 - Follow-up Audit in 2003
- 9:25 a.m. MBDC Certification Process – Janice Wannebo
- Recertification Application & Process
 - MBDC Contracts Expiring in October 2004 (Helena, Missoula & Wolf Point)
 - Formation of Subcommittee
- 10:30 a.m. Break
- 10:45 a.m. Allocation of Funds – Ann Desch & Janice Wannebo
- Funds Available to Lend
 - Possible New MBDC Organizations
 - Formation of Subcommittee to Draft Policy Statement
- 11:20 a.m. Technical Assistance Providers (MBDC & SBDC) – Ann Desch
- SBDC Network
 - Small Business Innovative Research (SBIR) Program
 - NxLevel/Non-Lending T.A. Program (NTAP)
 - MBDC Loan Officer Training
- 11:30 a.m. National Development Council (NDC) Economic Development Series in Montana – Janice Wannebo
- Overview of Economic Development Series
 - Funding Partners
 - Dates of Training
 - Brochure
- 11:40 a.m. Open Discussion
- 11:55 a.m. Next Meeting
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